CHC30113 Certificate III in Early Childhood Education and Care
The early years of life are critical to a child’s social, emotional and academic development. Each child is unique and beautiful, and by nurturing and cherishing their special qualities, they can blossom and grow to their full potential. For those who love to work with children and support them during this all-important stage, this qualification can be a first step to understand the fundamentals of childhood development and caring for children. You will learn how to plan leisure and play activities which focus on the child’s development.

IHNA’s comprehensive training courses are designed for professionals who wish to practice in Australia. An education at IHNA is quality-driven and offers high value addition due to our state-of-the-art infrastructure and qualified educators. Our course content is unique due to its systematic and structured approach to theory and clinical skills, and is regularly updated to ensure current relevance.

At IHNA, the positive learning environment we provide for our students focuses on real learning, and encourages deeper reflection and subject matter comprehension. Through student-centric services and personalised mentorship, we strive to impart all the skills and competencies required by each student to become an expert professional in their chosen stream. Each of our courses is delivered by experienced educators who have worked in Australia and have a deep understanding of industry requirements and workplace challenges in this country.

IHNA’s comprehensive all-round education brings out the best in each of our students. To date, over 2000 students in over 100 batches have completed courses at IHNA with highly successful results, and have gone on to achieve exceptional job outcomes in leading facilities.
Why study at IHNA?

- Our courses and learning materials are work-focused and designed to meet Australian VET standards in healthcare.

- We offer ample flexibility- you can attend classroom courses or study online

- Our trainers are experienced educators who have work experience in Australia

- Successful candidates will be job-ready and will have the knowledge and skills to practice with confidence and competence

- Students are supported and guided, every step of the way

- Our courses are nationally recognised

- Students get valuable hands-on industry experience during their work placement, which is organised by IHNA*

*I Note that IHNA does not offer 100% placement guarantee; this will depend on the location.

“I was sure what I wanted to study, but not sure where. I wanted a change in career and IHNA attracted me. I researched several schools on the internet and IHNA offered what I was looking for. I found the teaching staff caring and very helpful. The classes are small and this provides a good learning environment. I would definitely recommend IHNA to anyone who is thinking about studying a health course because IHNA is a good school.”

Pablo Reyes
IHNA Student
CHC30113 Certificate III in Early Childhood Education and Care

The CHC30113 Certificate III in Early Childhood Education and Care qualification is suited to the role of workers in a range of Early Childhood Educational settings who work within the requirements of the Education and Care Services National Regulations and the National Quality Standard. Having completed this course, you can support the implementation of an approved learning framework, and support children’s wellbeing, learning and development.

This course teaches you the skills and knowledge to provide care to children, and to plan engaging and educational activities to maximise their development. You will be able to create individual profiles and provide appropriate education and care for the children you are working with. You may choose to work under direct supervision or autonomously.

Course Details

<table>
<thead>
<tr>
<th>Qualification</th>
<th>CHC30113 Certificate III in Early Childhood Education and Care</th>
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</thead>
<tbody>
<tr>
<td>Delivery mode</td>
<td>Blended mode, with online theory and simulation based training + Practical placements</td>
</tr>
<tr>
<td>Course duration</td>
<td>One year including practical placement (825 Hours)</td>
</tr>
<tr>
<td>Assessments</td>
<td>Knowledge based tests, Simulation based assessments, Practical placement book, Workplace competency record</td>
</tr>
</tbody>
</table>

Possible Job Outcomes

Possible job outcomes include:
- Early childhood educator
- Outside school hours care assistant
- Personal care assistant
- Playgroup supervisor
- In-home respite worker
- Recreation assistant
- Family day care worker
- Community support worker
- Nanny
- Childhood educator
- Community care worker
- Reliever
- Childhood educator assistant
What do you need to know about this course?

What is the aim of this course?
This course is designed for workers in a range of early childhood education settings who support the implementation of an approved learning framework, and support children's wellbeing, learning and development. This is the perfect course for people who love to work with children and wish to support them in their critical years of development.

What learning materials are included with this course?
Your learning materials include:
- Study guide
- Learner workbooks
- Discussion forums
- Video resources
- Links to key online resources

How is the course delivered?
Delivery is through the Blended Mode. It includes online theory, Simulation based training and assessment at IHNA campuses, and a practical placement component.

What are the Admission Criteria for this course?
There are no pre-requisites or any other training package entry requirements for this course.

IHNA has in place admission criteria for courses in its scope as required by its ‘Application and Enrolment Procedure for VET Courses’ to ensure that candidates meet industry requirements.

How do I know the course enrolment details?
Call us to enquire about the next enrolment date.
• Applicants are required to be 18 years old and above.
• Applicants must have successfully completed Year 12 of secondary school or equivalent, or be of mature age.
• Applicants are required to have successfully completed an IHNA LLN test or VET ASSESS LLN Test (with a valid score of minimum 50% for each area and issued within the last 12 months from the time of admission).

Aboriginal and Torres Strait Islanders are encouraged to apply.

Satisfactory police clearance certificate, vaccination report and working with children check are essential for practical placement.

It is essential for the student to possess basic computer skills.

What are the Fees and Costs?
For details please refer IHNA’s fee schedule.

How is the course assessed?
Assessment strategies are implemented for collecting evidence and making judgements about whether competency has been achieved by the learner. The assessments confirm whether an individual can perform to the standards expected in the workplace, as expressed in the relevant endorsed unit of competency.

Students will be assessed in both a formative and summative way. These assessment methods and strategies are consistent with the Training Package Assessment Guidelines. Assessment tools used include:
• Knowledge based tests
• Simulation based assessments
• Practical placement book

What will I get on successful completion of this course?
Students who successfully complete all of the required units of competency of this course will be issued a testamur with the record of results printed at the back.

A statement of attainment will be issued if a student successfully completes one or more units of competency of this course, but does not meet the requirements for a qualification (as specified in the Training Package). The statement of attainment will list all of the units of competency achieved.

What further studies could I pursue?
Candidates may progress to higher level qualifications within and/or across the community sector.
What are the other courses that I may be interested in?

- HLT33115 Certificate III in Health Services Assistance
- CHC43115 Certificate IV Disability
- CHC43015 Certificate IV in Ageing Support
- CHC33015 Certificate III in Individual Support (Ageing, Disability)
- HLT51612 Diploma of Nursing (Enrolled-Division 2 Nursing)

Is there any legislation that I should know about?

A range of legislations are applicable to all IHNA staff and students.

Information on relevant legislation is provided at www.ihna.edu.au/law_and_legislation

Further Information

The students can enrol any time of the year. The commencement of all courses is subject to enrolment quotas.

What is IHNA's Access and Equity Policy?

Our Code of Practice includes an Access and Equity Policy. This document is available on request. It is the responsibility of all our staff to ensure that students’ requirements of the Access and Equity Policy are met at all times.

Disclaimer

All information contained in this publication including the availability of courses and fees is correct as of December 2015. For the latest course information, please refer to the relevant course section in IHNA website.

However, the Institute reserves the right to alter any course, procedure or fee. Students should check with IHNA for any amendment prior to enrolment.
Course Competency Details

18 units of competency are required for this qualification, including:

**Core Units**

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
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<tbody>
<tr>
<td>CHCLEG001</td>
<td>Work legally and ethically*</td>
</tr>
<tr>
<td>CHCECE001</td>
<td>Develop cultural competence</td>
</tr>
<tr>
<td>CHCECE002</td>
<td>Ensure the health and safety of children</td>
</tr>
<tr>
<td>CHCECE003</td>
<td>Provide care for children</td>
</tr>
<tr>
<td>CHCECE004</td>
<td>Promote and provide healthy food and drinks</td>
</tr>
<tr>
<td>CHCECE005</td>
<td>Provide care for babies and toddlers</td>
</tr>
<tr>
<td>CHCECE007</td>
<td>Develop positive and respectful relationships with children</td>
</tr>
<tr>
<td>CHCECE009</td>
<td>Use an approved learning framework to guide practice</td>
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<tr>
<td>CHCECE010</td>
<td>Support the holistic development of children in early childhood</td>
</tr>
<tr>
<td>CHCECE011</td>
<td>Provide experiences to support children’s play and learning</td>
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<tr>
<td>CHCECE013</td>
<td>Use information about children to inform practice</td>
</tr>
<tr>
<td>CHCPRT001</td>
<td>Identify and respond to children and young people at risk</td>
</tr>
<tr>
<td>HLTAID004</td>
<td>Provide an emergency first aid response in an education and care setting</td>
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<tr>
<td>HLTWHS001</td>
<td>Participate in work health and safety</td>
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<tr>
<td>CHCDIV002</td>
<td>Promote Aboriginal and/or Torres Strait Islander cultural safety*</td>
</tr>
</tbody>
</table>

**Elective Units**

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<tr>
<th>Code</th>
<th>Title</th>
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<tbody>
<tr>
<td>CHCECE012</td>
<td>Support children to connect with their world</td>
</tr>
<tr>
<td>CHCDIV001</td>
<td>Work with diverse people*</td>
</tr>
<tr>
<td>CHCECE021</td>
<td>Implement strategies for the inclusion of all children**</td>
</tr>
</tbody>
</table>

*The unit hours for the units of competency CHCLEG001, CHCDIV001 and CHCDIV002 are benchmarked with WA Nominal Hours Guide and Victorian Purchasing Guide for its preceding or superseded units. These hours are subject to change as per the amended guidelines on nominal hours which are yet to be published.

**The elective unit CHCECE021 is included from the Community Services Training package as it contributes to a valid, industry-supported vocational outcome relevant to the course.
Your Window to the Healthcare World
How to enrol?

**Online**
You can enrol online
www.ihna.edu.au

**Email**
Send in an email to enquiry@ihna.edu.au
and we will revert at once.

**Face to face**
Apply in person at the IHNA campus. Our contact details are on the next page.

**Toll free**
You can speak to a career counsellor or a guide, if you are unsure about the way forward. Please feel free to call.
Toll free: 1800 22 52 83
Our Educational Pathway

IHNA is focussed on developing your career in health care. If you wish to take your career a step forward, an accredited higher level qualification is the way to go. Based on your current qualification, please see below the pathways that are available to you.

Learn advanced skills and stay up to date with current best practice in your sector!
Institute of Health and Nursing Australia
The Premier Nursing Institute

Melbourne (Administrative Office)
Level 1, 76-80 Turnham Avenue,
Rosanna, Victoria 3084, Australia
Phone: +61 3 9455 4400
Fax: +61 3 9455 4433

Perth Campus
Level 2 Carillon City Arcade,
680-692 Hay Street Mall, Perth WA 6000
Ph: +61 8 6212 8200

Sydney Campus
Level 7, 33 Argyle Street,
Parramatta, NSW 2150, Australia
Ph: +61 2 8228 6400

Melbourne Campus
597-599 Upper Heidelberg Road,
Heidelberg Heights, Victoria 3081, Australia
Ph: +61 3 9450 5100

Call Us Toll Free 1800 22 52 83
Email: enquiry@ihna.edu.au

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Health Careers International Pty Ltd
ABN 59 106 800 944
CRICOS Code: 03386G
RTO ID: 21985